

## **THE HR DIRECTOR**

**Let us be your "go-to resource" for personnel and employment issues. We make it simple for you and for your staff. Pop the stress bubble associated with employee guidelines. This is an investment in your peace of mind and your team will love it.**

**MYTH:** Most dentists think that as an employer with only a small number of employees that they don't have to comply with the labor laws – that the laws only relate to “big” companies.

**FACT:** The reality is that employers, regardless of size, must comply with 95% of all the labor laws.

**SOLUTION:** Let us give you the peace of mind you deserve by implementing the HR Director in your practice. It is comprehensive – yet simple to implement and your team will appreciate you for making the rules simple and clear.

**NEW REALITY:** Your simple answer to most all personnel issues can be “check the manual; it's in there!” No more appearance of favoritism, confusion or stress.

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**This program includes a customized Personnel Policy Manual along with:**

- **Employee Handbooks**
- **Job Descriptions for all positions**
- **Personalization and Implementation Assistance**
- **Employment Personality and Aptitude Testing**
- **Salary Administration Manual**
- **Semi-annual compliance audit and review**
- **Master Personnel Forms**
- **4 Hours (1 year) telephone consultation**
- **Interactive CD**
- **Employment Newsletter for 1 year**

**Call today to order the HR Director for your practice 610-873-8404 or email us at [info@ginnyhegarty.com](mailto:info@ginnyhegarty.com)**